



**Canon-McMillan School District
Safety Committee**

Meeting Minutes

Date: August 15, 2019

Location: Central Office

I. Call to Order

The meeting was called to order by Mr. McCullough at 12:05 p.m.

II. Roll Call

Donna Barca

Debbie Grebeck

Vince Paris

Andrew Belcastro

Joni Mansmann

Marla Spiker

Scott Chambers

Tim McCullough

III. Approval of the Minutes from the July 11, 2019 meeting

Mr. McCullough asked if everyone had a chance to review the minutes from the July 11, 2019 committee meeting. He then requested a motion to approve the minutes. Motion was made by Mr. Belcastro and seconded by Mr. Paris.

IV. Chairperson's Report

Mr. McCullough deferred comments to new business.

V. Open Issues

Mr. Maier was not present. No open issues noted..

VI. Old Business

Mr. McCullough noted that the 2019-20 Safety Committee Recertification Training has been scheduled for September 12th beginning at 9:30 am and September 24th beginning at 1:30 pm. Both group sessions will be webinars to be held in the CO board room and lasting between 2 and 2 ½ hours in length. Ms. Grebeck will be reaching out to supervisors, building principals and staff to sign up for training sessions.

VII. New Business

Mr. McCullough asked the committee present to review the proposed schedule for upcoming monthly on-site meetings. Mr. Chambers asked if the support facility and McDowell Field could be added to the list. Ms. Mansmann noted that only sites with employees should be reviewed/inspected by the committee. Mr. Chambers agreed but asked that the support facility be added to the list. The committee was in favor of adding the support facility location. Mr. McCullough remarked that the meeting schedule would be updated to include the support facility and distributed to committee members at the next meeting.

Mr. McCullough noted that the election of officers for the 2019-20 school year will be held during the September meeting. The Safety Committee Bylaws will also be published and distributed to members before the September meeting.

VIII. Review of Work Related Incidents since the last meeting and corrective actions taken

Note: Information contained in this section pertains to active employees and is confidential in nature therefore it will not be published on the District website.

IX. Round Table

Stadium Maintenance: Ms. Spiker noted that there were new rugs in place at the locker room doorways. There was still no word on the plumbing issues in the old locker rooms and restrooms under the central office building.

2019.08.15 Safety Committee Minutes continued

(IX. Continued)

Mr. Maier may have more information on what is being done.

Maintenance: Mr. Paris noted no issues.

Technology: Mr. Belcastro noted no issues. He did ask that the committee and/or District look into floor mats for the areas by the loading docks at the high school. He stated that the floors there get extremely slippery and this is where the tech department personnel enter the building.

Central Office: Ms. Mansmann and Ms. Barca noted no issues.

X. **Suggestion Box**

Nothing to report.

Mr. McCullough reported that there were two schools who were accident free during the 2018-19 school year. They were Hills and Wylandville. Instead of the customary accident incentive for opening day, this year each employee in the Hills and Wylandville schools will be given a water bottle and lunch tote with the District logo on them. Ms. Mansmann also noted that there may be safety committee shirts from previous years that could be used if needed.

XI. **Adjournment**

Mr. McCullough asked for a motion to adjourn the meeting. Motion was made by Mr. Chambers and seconded by Mr. Paris. The meeting was adjourned at 12:40 p.m.