



**Canon-McMillan School District
Safety Committee**

Meeting Minutes

Date: January 12, 2022

Location: Virtual (replacing onsite location at Canonsburg Middle School)

I. Call to Order

The virtual meeting was called to order by Mr. McCullough at 10:03 a.m.

II. Roll Call - participant attendance was recorded by the Safety Committee secretary, Google Meet report & screenshot

Donna Barca	Karl Herald	Joni Mansmann	Neil Stewart	Lauren Petras
Scott Chambers	Michael Kelley	Tim McCullough	Athan Tsourekis	
Debbie Grebeck	Jurdon Maier	John Pape	Ken Schrag	

III. Approval of the Minutes from the December 8, 2021 meeting

Mr. McCullough asked if everyone had a chance to review the minutes from the December 8, 2021 committee meeting. He then requested a motion to approve the minutes. Motion to approve made by Ms. Barca and seconded by Ms. Mansmann. All in favor -13; opposed - 0; minutes approved.

IV. Chairperson's Report

Mr. McCullough thanked the committee members for being willing to report virtually. In light of the recent increase in COVID cases, the administration agreed that the Safety Committee would meet virtually this month. He noted that Ms. Mansmann had inquired if the bylaws needed to be changed to reflect virtual meetings. Mr. McCullough reported that he had reviewed the bylaws and that they were favorable for this type of a meeting but that he would look into this further and, if needed, this could be revisited at next month's meeting. The building walk-through would still be done on-site with a small representation from the Safety Committee being present. Results of the walk-through would then be communicated to members.

Mr. Chambers reported on the District's Health & Safety Plan. He noted that, prior to the return from winter break, the CDC had decreased quarantine/isolation guidelines from 10 days to 5 days. He and Mr. Daniels are also closely monitoring guidance and recommendations from the PA Department of Health. There are conflicts between the current CDC recommendation, of decreasing the quarantine to 5 days and then wearing a mask, and the District's current plan where masks are optional. The pandemic team met on January 11th to discuss the increase in the COVID positivity rate along with the increased number of close contacts and need for contact tracing. They will be proposing changes to the District's Health & Safety Plan to the school board members. The earliest any changes could take place would be after the board's voting meeting next week.

Mr. McCullough noted that human resources is the point of contact for employees regarding quarantine. HR has been receiving many questions from staff regarding the CDC changes from 10 days to 5 days and they are expressing frustration that the District has not changed its policy yet. Mr. McCullough noted that HR is communicating to staff that although the District is aware of these changes, they have not yet adopted them, therefore quarantine remains at 10 days.

V. Open Issues

Mr. McCullough reported that Mr. Tsourekis had updated him, via text, regarding two outstanding open issues. He had addressed the replacement of the tread on the ramp to the trailer at Hills-Hendersonville Elementary School as well as moving electrical wires away from a water source in the kitchen at South Central Elementary School. Mr. McCullough noted that building inspections always include the assessment of electrical sources near water.

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VI. Old Business

Mr. McCullough noted no old business.

VII. New Business

Mr. McCullough spoke about the importance of reminding staff about inclement weather procedures to prevent trips and falls. Mr. Tsourekis spoke about the importance of staff training in the proper way to use snow equipment to eliminate the chance of sprains and strains.

VIII. Review of Work Related Incidents since the last meeting and corrective actions taken

Ms. Grebeck spoke about the 2 incidents that occurred since the committee last met. The first involved a cafeteria worker who was attempting to use plastic wrap to cover a food item when the box of plastic wrap fell off of the shelf and onto the employee's left arm. She sustained an abrasion to her forearm and an avulsion of her left pinky finger. She was seen in the ER and released. She returned to work the next day. Corrective action: store a plastic wrap box on the counter to prevent it from falling. Be careful when using boxes with metal cutters.

The second incident involved a cafeteria worker who was unloading a food van. The wind blew the door shut on the employee's leg. There was no apparent injury, no treatment sought and no loss of work time. Corrective action: make sure the door is secure before loading/unloading. Ask for assistance when loading/unloading especially if it is windy.

IX. Round Table

Maintenance: Mr. Stewart reported that the maintenance department is preparing for winter weather. Mr. Herald noted that they are trying to stay ahead of the snow. Staff have been trained in procedures for upcoming storms.

Support Facility: Mr. Tsourekis reported that they are closely monitoring the weather this week and preparing for inclement weather. Mr. Maier noted that the support facility is continually adapting to staffing issues and shortages because of the pandemic. Their goal is to keep things up and running.

Canonsburg Middle School Personnel: Mr. Schrag reported that contract tracing continues to be an intricate process at the school with the rise in the number of COVID cases. He noted that staff and students are encouraged to wear masks and maintain social distancing. Even with those mitigation measures, COVID cases still continue to rise. His estimate is that only about 10% of the students are not masked. Ms. Petras reported that most of the faculty are wearing masks.

Technology: Mr. Kelley spoke about the need for a floor mat near the dock side entrance at the high school. Mr. Maier noted that this would be addressed and a mat would be added.

Transportation: Mr. Pape reported that there have been staffing issues related to the pandemic but that everyone is working together to keep the department up and running and keep the staff and students safe.

Central Office: Ms. Barca noted no issues.

X. Suggestion Box

Mr. Chambers had not received anything in the suggestion box.

XI. Adjournment

Mr. McCullough asked for a motion to adjourn the meeting. Motion was made by Mr. Stewart and seconded by Mr. Herald. The meeting was adjourned at 10:25 a.m.