



## Canon-McMillan School District Safety Committee

# Meeting Minutes

**Date: March 9, 2022**

**Location: North Strabane Intermediate School**

### **I. Call to Order**

The meeting was called to order by Mr. McCullough at 10:01 a.m.

### **II. Roll Call**

Donna Barca	Tim McCullough	Bobbi Dopudja
Debbie Grebeck	John Pape	Michael Zimmerman
Michael Kelley	Staci Wheeler	

### **III. Approval of the Minutes from the February 9, 2022 meeting**

Mr. McCullough asked if everyone had a chance to review the minutes from the February 9, 2022 committee meeting. He then requested a motion to approve the minutes. Motion to approve made by Mr. Pape and seconded by Mr. Kelley. All in favor -8; opposed - 0; minutes approved.

### **IV. Chairperson's Report**

Mr. McCullough gave the committee an update on the District's Health & Safety Plan. The pandemic team met approximately 2 weeks ago to look at the revised CDC guidelines regarding transportation. Per this recommendation, the Board met on 03/03/22, during a special meeting, and voted to lift the mask mandate on District transportation. Masking is now optional on District transportation. Mr. McCullough reported that there is now a down trend in infection rates and mitigation efforts have also decreased in response to this. He noted that the District leadership is ready should infection rates spike again in the future. The District will continue to monitor local community trend rates and respond accordingly.

Mr. McCullough spoke about procedures that are in place for inclement weather. In the past, there have been employee injuries related to lifting bags of salt or lifting and moving snowblowers. He asked that employees be reminded to work within their limits and ask for help when needed. There was also discussion about the use of proper footwear (with tread) during the winter weather. Employees are encouraged to be mindful of their surroundings and careful when walking during the winter weather conditions.

### **V. Open Issues**

Mr. McCullough reported that there was a very productive Safety Committee meeting last month at the high school. The building representatives had put together a list of approximately 15 concerns/items that were reviewed with the Safety Committee members. Mr. Maier and Mr. Tsourekis are in the process of creating tickets for the items and then working on addressing them.

### **VI. Old Business**

Mr. McCullough noted no old business.

### **VII. New Business**

Mr. McCullough noted no new business.

### **VIII. Review of Work Related Incidents since the last meeting and corrective actions taken**

Ms. Grebeck spoke about the 5 incidents that occurred since the committee last met. There were 4 incidents related to staff working with special education students. Two of those were incident only claims while the other two involved injuries requiring medical evaluation and follow up. Ms. Grebeck explained that the details of these claims would not be discussed due to their confidential nature and the involvement of special education students

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but that one of the staff members sustained a concussion and the other had an injury to their collarbone.

The last incident involved an employee who was teaching a gym class and was accidentally hit in the head by a student's elbow. The employee had complaints of a headache and nausea later. There was no medical treatment sought and no loss of work time noted. There were no corrective actions associated with this incident.

Mr. McCullough noted that paraprofessionals were asked to be a part of the Safety Committee this year as they provide valuable insight into the cause and effect of incidents related to staff who are working with special education students. He noted that Ms. Lieb, Director of Special Education, had wanted the Safety Committee members to know that the IEP teams review these incidents, options are discussed and plans developed to prevent any recurrence. The team often looks at the root cause for behavior issues in students and the safety of the staff (teachers and paraprofessionals) and the student is always paramount. Ms. Dopudja added that you can't always predict student behaviors or their response to stimuli or situations.

### IX. Round Table

**Technology:** Mr. Kelley noted that there are currently no open issues. He commented that he reached out to the photographer who takes the student photos for the District and received a file with the latest photos. He was able to upload those to PowerSchool on the same day. The PowerSchool pictures were updated as of 02/09/22.

**North Strabane Intermediate School Personnel:** Mr. Zimmerman and Ms. Dopudja asked if it would be possible to have the handicapped parking spaces moved closer to the main door. They are currently located at the far end of the parking lot. Ms. Wheeler noted no issues.

**Transportation:** Mr. Pape reported that there have been issues with static on the radio systems in the school buses but corrections are currently in process.

**Central Office:** Ms. Barca noted the sidewalk bricks are coming loose again especially near the steps. This has been an ongoing process for maintenance to re-secure them. Mr. McCullough explained that the building is getting older and Central Office will be relocating in the near future. Until then, maintenance will do their best to keep things up and running.

### X. Suggestion Box

Mr. Chambers was not present and Mr. McCullough had not received word that there was anything in the suggestion box.

### XI. Adjournment

Mr. McCullough asked for a motion to adjourn the meeting. Motion was made by Mr. Pape and seconded by Mr. Kelley. The meeting was adjourned at 10:40 a.m.