



Canon-McMillan School District Safety Committee

Meeting Minutes

Date: September 12, 2019

Location: Central Office

I. Call to Order

The meeting was called to order by Mr. McCullough at 9:01 a.m.

II. Roll Call

Donna Barca	Mike Kelley	Vince Paris	Diana Bruno-Franczek
Scott Chambers	Jurdon Maier	Marla Spiker	Pam Moniodes
Debbie Grebeck	Joni Mansmann	Neil Stewart	Shannon Cimarolli
Matt Harding	Tim McCullough	Ken Crowley	Heidi Pastore
Tracie Sohyda			

III. Approval of the Minutes from the August 15, 2019 meeting

Mr. McCullough asked if everyone had a chance to review the minutes from the August 15, 2019 committee meeting. He then requested a motion to approve the minutes. Motion was made by Mr. Harding and seconded by Mr. Maier.

IV. Chairperson's Report

Mr. McCullough deferred comments to new business.

V. Open Issues

Mr. Maier noted that there is still work being done to install the dusk-to-dawn lighting at Wylandville Elementary School. He hopes to have this finished up very soon.

VI. Old Business

Mr. McCullough presented the members present with the updated **schedule of facility visits for the 2019-2020 school year**. He noted that the Support Facility was added to the schedule and will be inspected during the July 2020 visit.

The list of **2019-2020 school year building representatives** was also shared with the members present. Mr. McCullough thanked the representatives for volunteering their time to be on the committee.

The **election of Safety Committee officers for the 2019-2020 school year** took place as follows:

- Mr. McCullough open the floor to nominations for officer positions
 - There were no new nominations from the floor
- A nomination to re-elect Mr. McCullough as the Safety Committee chairperson was made by Mr. Harding
 - The nomination was seconded by Ms. Barca
 - Voting took place by a show of hands and verbal statement; all were in favor, none opposed
 - **Mr. McCullough will serve as Safety Committee chairperson for the 2019-2020 school year**
- A nomination was made by Mr. Chambers and Mr. Crowley to elect Mr. Maier as the Safety Committee co-chairperson
 - The nomination was seconded by Mr. Harding
 - Voting took place by a show of hands and verbal statement; all were in favor, none opposed
 - **Mr. Maier will serve as Safety Committee co-chairperson for the 2019-2020 school year**

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(VI. Continued)

- A nomination to re-elect Ms. Grebeck as the Safety Committee secretary was made by Mr. Harding
 - The nomination was seconded by Mr. Paris
 - Voting took place by a show of hands and verbal statement; all were in favor, none opposed
 - **Ms. Grebeck will serve as Safety Committee secretary for the 2019-2020 school year**

- The by-laws had been revised prior to this meeting and some changes in verbiage were made. The proposed by-laws containing the new verbiage were distributed electronically to all members who would be in attendance prior to the meeting so that members had time to review the contents including the revisions.
 - Mr. McCullough asked if all members present had an opportunity to review the proposed by-laws and if so, were there any questions
 - All members present indicated by a show of hands and/or verbal statement that they had a chance to review the proposed by-laws
 - The floor was opened to questions about the proposed by-laws. There were no questions
 - Voting then took place to adopt the by-laws as presented
 - By a show of hands and verbal statement; all were in favor, none opposed
 - **The by-laws for the 2019-2020 school year were approved**

VII. New Business

Mr. McCullough reported that efforts are being made to get employees back to work as soon as possible after a work related incident. HR is working with supervisors and staff on a case-by-case basis to look at accommodations and modifications to the work environment.

VIII. Review of Work Related Incidents since the last meeting and corrective actions taken

Note: Information contained in this section pertains to active employees and is confidential in nature therefore it will not be published on the District website.

IX. Round Table

Mechanics: Mr. Stewart noted no issues.

Maintenance: Mr. Paris noted no issues.

Technology: Mr. Kelley noted that the technology department was working on setting up computers and software for new teachers. Everything was going well.

Central Office: Ms. Mansmann and Ms. Barca noted no issues.

Stadium Maintenance: Ms. Spiker noted no issues.

Canon-McMillan High School: Mr. Crowley noted no issues.

X. Suggestion Box

Nothing to report.

XI. Adjournment

Mr. McCullough asked for a motion to adjourn the meeting. Motion was made by Mr. Harding and seconded by Mr. Maier. The meeting was adjourned at 9:25 a.m. with committee recertification training to begin at 9:30 a.m