



Canon-McMillan School District Safety Committee

Meeting Minutes

Date: February 13, 2020

Location: Borland Manor Elementary School

I. Call to Order

The meeting was called to order by Mr. McCullough at 10:00 a.m.

II. Roll Call

Donna Barca

Michael Kelley

Shannon Cimarolli

Scott Chambers

Jurdon Maier

Heidi Pastore

Debbie Grebeck

Vince Paris

Marella McConnell

Matt Harding

Marla Spiker

III. Approval of the Minutes from the January 16, 2019 meeting

Mr. McCullough asked if everyone had a chance to review the minutes from the January 16, 2019 committee meeting. He then requested a motion to approve the minutes. Motion was made by Mr. Harding and seconded by Mr. Kelley.

IV. Chairperson's Report

Mr. McCullough reported that the Accident Investigation Subcommittee had met prior to this general meeting. There was good dialogue and practical input into how to develop the subcommittee. The subcommittee will meet again before the next month's meeting to discuss the role of the worker's comp forms and ways to improve the process. A goal of the Accident Subcommittee is to make sure that the right information is being gathered in order to adjudicate claims effectively.

Safety Committee goals were finalized last month and focused on training for employees. Mr. McCullough had spoken with Mr. Maier, Ms. Bandi and Mr. Harding regarding labor intensive jobs and the need for training and inservices in order to decrease the number of on-the-job strains and sprains.

V. Open Issues

Canonsburg Middle School related to the Safety Committee inspection in January: Mr. Maier reported that a work order was assigned and there was still work being done to fix the leak in the boiler room.

VI. Old Business

Mr. McCullough noted that the loose brick at Central Office was repaired. It is difficult to keep the bricks from becoming loose because the corner downspout leaks under the sidewalk.

The Safety Committee is now working on the goals that were finalized last month. As we are only at the mid point of the school year, these goals are very attainable. We can look at expanding the goals for next year and can target specific trends and claims in the future.

VII. New Business

There was no new business to report.

VIII. Review of Work Related Incidents since the last meeting and corrective actions taken

Note: Information contained in this section pertains to active employees and is confidential in nature therefore it will not be published on the District website.

2020.02.13 Safety Committee Minutes continued

IX. Round Table

Borland Manor School Representatives: Ms. Cimarolli and Ms. McConnell asked about obtaining swipe card entry to the door nearest the playground as this would help staff during recesses. Mr. Harding will look into pricing this out.

They also noted that the sidewalk in the entry loop collects a lot of water and often puddles during rain storms. It also becomes very icy in the winter. The area has been sandbagged in the past. The committee members will look at this during the building walkthrough.

There are several roof leaks in the building as seen on the ceiling tiles. The roof will continue to be monitored by maintenance.

Stadium: Ms. Spiker reported that the water in the toilets in the new part of the stadium is brownish in color. There is no chlorine odor. Will continue to monitor the situation.

Central Office: Ms. Barca noted no issues.

Maintenance: Mr. Paris noted no issues.

Technology: Mr. Kelley noted no issues.

X. Suggestion Box

Nothing to report.

XI. Adjournment

Mr. McCullough asked for a motion to adjourn the meeting. Motion was made by Mr. Harding and seconded by Mr. Paris. The meeting was adjourned at 10:18 am.