



# ARP ESSER Health and Safety Plan Guidance & Template

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Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA's website a *Safe Return to In-Person Instruction and Continuity of Services Plan*, hereinafter referred to as a *Health and Safety Plan*.

Based on ARP requirements, 90 percent of ARP ESSER funds will be distributed to school districts and charter schools based on their relative share of Title I-A funding in FY 2020-2021. **Given Federally required timelines, LEAs eligible to apply for and receive this portion of the ARP ESSER funding must submit a Health and Safety Plan that meets ARP Act requirements to the Pennsylvania Department of Education (PDE) by Friday, July 30, 2021, regardless of when the LEA submits its ARP ESSER application.**

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA's ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

The ARP Act and U.S. Department of Education rules require Health and Safety plans include the following components:

1. How the LEA will, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning;
2. How the LEA will ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services;
3. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC:

- a. Universal and correct wearing of [masks](#);
- b. Modifying facilities to allow for [physical distancing](#) (e.g., use of cohorts/podding);
- c. [Handwashing and respiratory etiquette](#);
- d. [Cleaning](#) and maintaining healthy facilities, including improving [ventilation](#);
- e. [Contact tracing](#) in combination with [isolation](#) and [quarantine](#), in collaboration with State and local health departments;
- f. [Diagnostic](#) and screening testing;
- g. Efforts to provide COVID-19 [vaccinations to school communities](#);
- h. Appropriate accommodations for children with disabilities with respect to health and safety policies; and
- i. Coordination with state and local health officials.

The LEA's Health and Safety Plan must be approved by its governing body and posted on the LEA's publicly available website by July 30, 2021.\* The ARP Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Each LEA will upload in the eGrants system its updated Health and Safety Plan and webpage URL where the plan is located on the LEA's publicly available website.

The ARP Act requires LEAs to review their Health and Safety Plans at least every six months during the period of the LEA's ARP ESSER grant. LEAs also must review and update their plans whenever there are significant changes to the CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

LEAs may use the template to revise their current Health and Safety Plans to meet ARP requirements and ensure all stakeholders are fully informed of the LEA's plan to safely resume instructional and non-instructional school activities, including in-person learning, for the current school year. An LEA may use a different plan template or format provided it includes all the elements required by the ARP Act, as listed above.

\* The July 30 deadline applies only to school districts and charter schools that received federal Title I-A funds in FY 2020-2021 and intend to apply for and receive ARP ESSER funding.

## **Additional Resources**

LEAs are advised to review the following resources when developing their Health and Safety Plans:

- [CDC K-12 School Operational Strategy](#)
- [PDE Resources for School Communities During COVID-19](#)
- [PDE Roadmap for Education Leaders](#)
- [PDE Accelerated Learning Through an Integrated System of Support](#)
- [PA Department of Health - COVID-19 in Pennsylvania](#)

# Health and Safety Plan Summary: Canon-McMillan School District

**Initial Effective Date: June 25, 2021**

**Date of Last Review: January 11, 2022**

**Date of Last Revision: January 20, 2022**

1. How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

*The school district will continually review and monitor guidance from PDE, PADOH, and CDC. The district has detailed in the table below the prevention and mitigation strategies that provide appropriate prevention given the current conditions. If conditions or guidance changes the district will update the Health and Safety plan as needed.*

2. How will the LEA ensure continuity of services, including but not limited to services to address the students’ academic needs, and students’ and staff members’ social, emotional, mental health, and other needs, which may include student health and food services?

*When the district returns to five days of in-person learning all traditional academic and support services will be in place. In addition summer school credit recovery, summer school early intervention, and extended school year services for eligible students will be provided. Students will be provided transportation to summer programming and food service during the summer months.*

*To support student social emotional and mental health K-4 will utilize Teamology, 9-12 will institute a CHILL Room and additional social work services will be added in K-12.*

*To support staff social emotional and mental health the district will utilize and promote Employee Assistance Program services.*

3. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
<p><b>a. Universal and correct wearing of <a href="#">masks</a>;</b></p>	<p>Masks are recommended for all staff, students and visitors inside school facilities.</p> <p>Masks are required on school buses and vans..</p>

<p>b. <b>Modifying facilities to allow for <u>physical distancing</u> (e.g., use of cohorts/podding);</b></p>	<p>Students will be physically distanced to the greatest degree practicable.</p> <p>Individuals who elect to wear a mask can be provided an area where social distancing and / or plexiglass dividers are available. This will allow them to remove the mask to eat or drink.</p> <p>Dividers will be provided to staff who request them for their desks.</p> <p>Signage that encourages social distancing will be posted in common areas throughout school facilities and grounds.</p>
<p>c. <b><u>Handwashing and respiratory etiquette</u>;</b></p>	<p>Handwashing and respiratory etiquette signage will be posted in common areas.</p> <p>Staff will review and reinforce good hygiene measures such as handwashing, not touching your face, and covering coughs.</p> <p>Hand sanitizer and wipes will be provided in every classroom.</p> <p>Water fountains will be replaced with bottle fillers.</p>
<p>d. <b><u>Cleaning</u> and maintaining healthy facilities, including improving <u>ventilation</u>;</b></p>	<p>High touch surfaces will be disinfected and cleaned daily.</p> <p>MERV13 filters will be used and changed regularly in facility ventilation systems.</p> <p>Buses will be disinfected daily.</p>
<p>e. <b><u>Contact tracing</u> in combination with <u>isolation</u> and <u>quarantine</u>, in collaboration with the State and local health departments;</b></p>	<p>Maintain areas to isolate students/staff that exhibit COVID-like symptoms.</p> <p>Will follow contact tracing mandates from the state health departments.</p> <p>Will follow quarantine mandates from the state health departments.</p> <p>Communicate with staff and students as mandated regarding communicable diseases.</p> <p>See district created flow chart for specific guidance regarding quarantine. <b>Under specific circumstances quarantine for staff and</b></p>

	<b>students will be reduced from 10 days to 5 days effective January 24, 2022.</b>
<b>f. <a href="#">Diagnostic</a> and screening testing;</b>	Use a daily screener checklist for students and staff.  Monitor students and staff for COVID-like Symptoms.  Staff and students should stay home if they are sick.
<b>g. Efforts to provide <a href="#">vaccinations to school communities</a>;</b>	The district will make its facilities available for vaccine clinics and send notices to the school community regarding those clinics.
<b>h. Appropriate accommodations for students with disabilities with respect to health and safety policies; and</b>	The district will provide appropriate accommodations in compliance with federal and state laws for students and staff who have disabilities.
<b>i. Coordination with state and local health officials.</b>	The district will work with state and local agencies.

## Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Canon-McMillan School District** reviewed and approved the Health and Safety Plan on **January 20, 2022**.

The plan was approved by a vote of:

  5   **Yes**

  3   **No**

Affirmed on: **DATE: January 20, 2022**

By:

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*(Signature\* of Board President)*

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*(Print Name of Board President)*

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

**Option A:** The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

**Option B:** If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.