



Thursday, January 26, 2023 Voting Meeting

Western Area Career and Technology Center
688 Western Avenue
Canonsburg, PA 15317
Executive Session 6:00 p.m.
Agenda Meeting (Public) 7:00 p.m.

1. Opening Exercises 7:00 p.m.

Subject **1.1 Pledge of Allegiance**

Meeting Jan 26, 2023 - Voting Meeting

Category 1. Opening Exercises 7:00 p.m.

Type Procedure

Subject **1.2 Roll Call**

Meeting Jan 26, 2023 - Voting Meeting

Category 1. Opening Exercises 7:00 p.m.

Type Procedure

Subject **1.3 If anyone is filming or recording, please give your name and address to the recording secretary.**

Meeting Jan 26, 2023 - Voting Meeting

Category 1. Opening Exercises 7:00 p.m.

Type Procedure

Subject **1.4 Citizens Speak**

Meeting Jan 26, 2023 - Voting Meeting

Category 1. Opening Exercises 7:00 p.m.

Type Information

The Board requires that public participants be residents or taxpayers of this district or anyone representing a group in the community or school district; any representative of a firm eligible to bid on materials or services solicited by the Board; any district employee; or any district student.

All individuals wishing to participate in a public Board meeting shall register their intent with the Board Secretary in advance of the meeting and shall include the name and address of the participant, topic to be addressed and group affiliation, if applicable.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation if applicable.

Each statement made by a participant shall be limited to a specified number of minutes duration.

No participant may speak more than once on the same topic, unless all others who wish to speak on that topic have been heard.

All statements shall be directed to the presiding officer; no participant may address or question Board members individually.

Subject 1.5 Adoption of Agenda

Meeting Jan 26, 2023 - Voting Meeting

Category 1. Opening Exercises 7:00 p.m.

Type Action

Recommended Action To adopt the agenda, as presented.

Subject 1.6 Board President's Remarks (Executive Session Items)

Meeting Jan 26, 2023 - Voting Meeting

Category 1. Opening Exercises 7:00 p.m.

Type

2. Reports and Presentations

Subject 2.1 Student School Board Representatives

Meeting Jan 26, 2023 - Voting Meeting

Category 2. Reports and Presentations

Type

3. Recognition(s)

Subject 3.1 Recognition

Meeting Jan 26, 2023 - Voting Meeting

Category 3. Recognition(s)

Type Information

Emily DeFranco has been selected as a recipient of the 2023 PASBO Annual Conference Scholarship Award, sponsored by [Equitable](#). The 68th PASBO Annual Conference and Exhibits will be held in-person at Kalahari Resorts and Conventions, March 14-17, 2023.

Congressman Guy Reschenthaler recently nominated two Canon-McMillan High School students to attend a military academy. Nicholas Hilbert received a Congressional nomination for the U.S. Air Force Academy and Bennett Pidro received a Congressional nomination for the U.S. Naval Academy.

4. Board Meeting Minutes

Subject 4.1 Minutes Approval

Meeting Jan 26, 2023 - Voting Meeting

Category 4. Board Meeting Minutes

Type Action

Recommended Action To approve the following minutes:

1. Regular Board Meeting Minutes - November 17, 2022
2. Special Board Meeting Minutes - December 1, 2022
3. Curriculum Committee Minutes - December 6, 2022
4. Reorganization Meeting Minutes - December 8, 2022
5. Regular Board Meeting Minutes - December 8, 2022
6. Budget and Finance Committee Minutes - January 17, 2023
7. Buildings and Grounds Committee Minutes - January 18, 2023
8. Curriculum Committee Minutes - January 18, 2023
9. Branding Committee Minutes - January 19, 2023

5. Financial Approvals

Subject 5.1 Wage Tax Report(s)

Meeting Jan 26, 2023 - Voting Meeting

Category 5. Financial Approvals

Type Action

Recommended Action To approve the wage tax reports for the month of November and December, as presented.

Subject 5.2 Treasurer's Reports November and December

Meeting Jan 26, 2023 - Voting Meeting

Category 5. Financial Approvals
 Type Action
 Recommended Action To approve the November and December 2022 Treasurer's Report, as presented.

Subject 5.3 Bills for Special Ratification/Bills for Ratification - November and December 2022

Meeting Jan 26, 2023 - Voting Meeting

Category 5. Financial Approvals

Type Action

Recommended Action To approve the bills for ratification as follows: Bills for ratification for the month of November - General Fund \$6,775,290.50; Cafeteria Fund \$184,150.82; Capital Project Fund \$4,415.70/ Bills for ratification for the month of December - General Fund \$9,274,597.23; Cafeteria \$137,915.27
 Bills for special ratification for the month of December - General Fund \$40,326.66; Capital Project Fund \$2,163,912.56

Subject 5.4 Bills for Approval for the month of January

Meeting Jan 26, 2023 - Voting Meeting

Category 5. Financial Approvals

Type Action

Recommended Action To approve the bills for the month of January as follows: General Fund \$7,139.60; Capital Project Fund \$1,951,732.49.

Subject 5.5 Budget Transfers

Meeting Jan 26, 2023 - Voting Meeting

Category 5. Financial Approvals

Type Action

Recommended Action To approve the following budget transfers for the month of December:
 1. For Approval \$67,954.00
 2. For Ratification: \$32,156.00
 To approve the following budget transfers for the month of January:
 1. For Approval: \$46,524.00
 2. For Ratification: \$41,972.77

Subject 5.6 Tax Collector Resolution

Meeting Jan 26, 2023 - Voting Meeting

Category 5. Financial Approvals

Type Action

Recommended Action To approve the following Tax Collector Resolution:
BE IT RESOLVED, that the following resolution is hereby adopted, EXONERATING THE TAX COLLECTORS, in each of the component municipalities of the School District from collection of taxes, per their reports and the tax duplicates submitted, for the purpose of enabling those tax collectors to obtain NEW BONDS, but not for the purpose of relieving the tax collectors from their obligations to pursue outstanding delinquent taxes.

Subject 5.7 Tax Collector Compensation

Meeting Jan 26, 2023 - Voting Meeting

Category 5. Financial Approvals

Type Action

Recommended Action To approve tax collector real estate compensation of a base salary of \$1.50 per tax duplicate, plus actual postage, pre-approved additional installments at \$0.50 per installment, December 1 late notice at \$0.50 per piece, plus actual postage based on the County's annual tax book as long as it does not exceed 5% of the taxes collected and does not fall below \$10,000 for any single tax collector. Each tax collector will be eligible for up to a \$5,000 bonus based on pre-determined criteria and a rubric. Additional terms and conditions as approved by the Solicitor may apply.

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Subject 5.8 Tax Index Resolution

Meeting Jan 26, 2023 - Voting Meeting

Category 5. Financial Approvals

Type Action

Recommended Action To approve the taxpayer relief act resolution which states that the district shall not raise the rate of any tax for the 2023-2024 school year by more than its index of 4.1%, as presented.

Subject 5.9 Audit Report - Cypher and Cypher

Meeting Jan 26, 2023 - Voting Meeting

Category 5. Financial Approvals

Type Action

Recommended Action To accept the final financial audit report for the fiscal year ending June 30, 2022 as presented by Cypher & Cypher.

6. Superintendent's Report

Subject 6.1 Personnel Sheets and Substitute List(s)

Meeting Jan 26, 2023 - Voting Meeting

Category 6. Superintendent's Report

Type Action

Recommended Action To approve the Superintendent's personnel sheets and substitute list(s), as presented.

Subject 6.2 Dental Services

Meeting Jan 26, 2023 - Voting Meeting

Category 6. Superintendent's Report

Type Action

Recommended Action To approve Dr. Sulkowski as the school dentist for the 2022-23 school year at the rate of \$3.50 per exam.

Subject 6.3 Starting Date for the 2023-2024 School Year

Meeting Jan 26, 2023 - Voting Meeting

Category 6. Superintendent's Report

Type Action

Recommended Action To adopt August 24, 2023 as the starting date for students for the 2023-2024 school year.

Subject 6.4 Reach-In Refrigerator

Meeting Jan 26, 2023 - Voting Meeting

Category 6. Superintendent's Report

Type Action

Recommended Action To approve the purchase of an reach-in refrigerator for Borland Manor Elementary School, utilizing cafeteria funds, as presented.

Subject 6.5 Student Trips

Meeting Jan 26, 2023 - Voting Meeting

Category 6. Superintendent's Report

Type Action

Recommended Action To approve the following student trips with the understanding that if the Secretary of Homeland Security issues an alert or advisory or the DOH, CDC, or PDE recommends cancelling events due to health and safety issues, the Superintendent has the authority to cancel any or all of the trips to preserve the health, welfare and safety of our students and staff:

1. Girls Wrestling Club to Central Dauphin High School Girls States, March 10-12, 2023. No cost to the district.
2. Softball spring training trip near Taylorsville, NC March 21, 2023 through March 24, 2023. The only cost to the district is for school vans.
3. Girls Wrestling Club to Fork Township Community Center, Easton, PA for an invitational January 27-28, 2023. No cost to the district.

Subject 6.6 Change Order - Classroom Carpet Replacement - Cecil Intermediate School

Meeting Jan 26, 2023 - Voting Meeting

Category 6. Superintendent's Report

Type Action

Recommended Action To approve change order GC-1 for the classroom carpet replacement at Cecil Intermediate School as the final contract adjustment for unused field quantity allowances for a decrease of \$9,707.00, as presented.

Subject 6.7 SiteLogIQ Addendum

Meeting Jan 26, 2023 - Voting Meeting

Category 6. Superintendent's Report

Type Action

Recommended Action To approve the addendum for the extension of construction management services from SiteLogIQ in the amount of \$24,950 to be paid from the Middle School Contingency fund.

Subject 6.8 Grants

Meeting Jan 26, 2023 - Voting Meeting

Category 6. Superintendent's Report

Type Action

Recommended Action To approve the following grants:

1. Grant from Tanger Management LLC to Hills-Hendersonville Elementary School in the amount of \$500.00 to be used for Literature Circles and Books.
2. Grant from the Washington County Community Foundation in the amount of \$5,625 to be used district wide to purchase additional computers, related hardware and software that will provide students with an opportunity for individualized learning on their own instructional level in the core academic areas.
3. Grant from the Allegheny Unit #3 in the amount of \$5,000 for Remake Learning at the High School.

Subject **6.9 Disposal of Property**

Meeting Jan 26, 2023 - Voting Meeting

Category 6. Superintendent's Report

Type Action

Recommended Action To approve the disposal books listed in the attachment and as per policy 706.1 Option # 6: Some items may have no sale value or the disposal cost exceeds the net worth. These items may be donated to charitable organizations, nonprofit organizations, governmental agencies, other schools, or otherwise discarded.

Subject **6.10 Tax Assessment Appeals**

Meeting Jan 26, 2023 - Voting Meeting

Category 6. Superintendent's Report

Type Action

Recommended Action To approve the tax assessment appeals, as follows:

1. To authorize Peacock Keller, LLP to enter their appearance and intervene in the tax assessment appeal captioned James Irvin Jones, Jr. v. Washington County Board of Assessment Appeals, et al., at Washington County Court of Common Pleas No. 2022-7854.
2. To authorize Peacock Keller, LLP to enter their appearance and intervene in the tax assessment appeal captioned Christopher Blackwell and Danielle Hudak v. Washington County Board of Assessment Appeals, et al., at Washington County Court of Common Pleas No. 2022-7772.
3. To authorize Peacock Keller, LLP to enter their appearance and intervene in the tax assessment appeal captioned Keith and Michael Clauson v. Washington County Board of Assessment Appeals, et al., at Washington County Court of Common Pleas No. 2022-7770.
4. To authorize Peacock Keller, LLP to enter their appearance and intervene in the tax assessment appeal captioned Adam and Melissa Grant v. Washington County Board of Assessment Appeals, et al., at Washington County Court of Common Pleas No. 2022-7784.
5. To authorize Peacock Keller, LLP to enter their appearance and intervene in the tax assessment appeal captioned Brandon and Taylor Charriere v. Washington County Board of Assessment Appeals, et al., at Washington County Court of Common Pleas No. 2022-7778.
6. To authorize Peacock Keller, LLP to enter their appearance and intervene in the tax assessment appeal captioned John Brady and Lisa Moschella v. Washington County Board of Assessment Appeals, et al., at Washington County Court of Common Pleas No. 2022-7489.
7. To authorize Peacock Keller, LLP to enter their appearance and intervene in the tax assessment appeal captioned John Berick and Natosha Drzemiecki v. Washington County

- Board of Assessment Appeals, et al., at Washington County Court of Common Pleas No. 2022-7975.
8. To authorize Peacock Keller, LLP to enter their appearance and intervene in the tax assessment appeal captioned Michael and Laurie Giangregorio v. Washington County Board of Assessment Appeals, et al., at Washington County Court of Common Pleas No. 2022-8097.
9. To authorize Peacock Keller, LLP to enter their appearance and intervene in the tax assessment appeal captioned Robert and Catherine Hramika v. Washington County Board of Assessment Appeals, et al., at Washington County Court of Common Pleas No. 2022-8096.
10. To authorize Peacock Keller, LLP to enter their appearance and intervene in the tax assessment appeal captioned Aaron Poot and Hallie Zelenik v. Washington County Board of Assessment Appeals, et al., at Washington County Court of Common Pleas No. 2022-8106.
11. To authorize Peacock Keller, LLP to enter their appearance and intervene in the tax assessment appeal captioned Richard Heiser v. Washington County Board of Assessment Appeals, et al., at Washington County Court of Common Pleas No. 2022-8110.
12. To authorize Peacock Keller, LLP to enter their appearance and intervene in the tax assessment appeal captioned Justin and Erin Viale v. Washington County Board of Assessment Appeals, et al., at Washington County Court of Common Pleas No. 2022-8222.
13. To authorize Peacock Keller, LLP to enter their appearance and intervene in the tax assessment appeals captioned Waterdamn Road Associates-1 L.P. v. Washington County Board of Assessment Appeals, et al., at Washington County Court of Common Pleas Nos. 2022-8232 and 2022-8235.
14. To authorize Peacock Keller, LLP to enter their appearance and intervene in the tax assessment appeal captioned Austin Johnson v. Washington County Board of Assessment Appeals, et al., at Washington County Court of Common Pleas No. 2022-8296.
15. To authorize Peacock Keller, LLP to enter their appearance and intervene in the tax assessment appeal captioned Alexander Sulkowski and Jaclyn Cain v. Washington County Board of Assessment Appeals, et al., at Washington County Court of Common Pleas No. 2022-8294.
16. To authorize Peacock Keller, LLP to enter their appearance and intervene in the tax assessment appeal captioned James and Jodie Wentworth v. Washington County Board of Assessment Appeals, et al., at Washington County Court of Common Pleas No. 2022-8295.
17. The Board authorizes Peacock Keller, LLP to retain an appraiser to provide appraisal services in Canon-McMillan School District v. Scalo 333 Technology Drive, LLC, et al., at Docket No. 2022-7918 at the discretion of the administration.
18. The Board authorizes Peacock Keller, LLP to retain an appraiser to provide appraisal services in Crown Castle, USA Inc., v. Washington County Board of Assessment Appeals, et al., at Docket Nos. 2022-7305 and 2022-7306 at the discretion of the administration.
19. The Board authorizes Peacock Keller, LLP to retain an appraiser to provide appraisal services in Appeal of Hershey Leasing Company v. Washington County Board of Assessment Appeals et al., at Docket No. 2022-8237 at the discretion of the administration.

Subject	6.11 High School Courses
Meeting	Jan 26, 2023 - Voting Meeting
Category	6. Superintendent's Report
Type	Action
Recommended Action	To approve the changes to the high school courses for the 2022-2023 school year, as presented.

Subject **6.12 Contracts / Agreements**

Meeting Jan 26, 2023 - Voting Meeting

Category 6. Superintendent's Report

Type Action

Recommended Action To approve the following agreements, as presented.

1. Agreement with PowerSchool for Performance Tracker and Assessment Builder effective February 1, 2023 through January 31, 2024.
2. Agreement with Maxim Healthcare Staffing Services, Inc.
3. Amendment #1 to the agreement with Aveanna Healthcare.
4. Canonsburg Borough School Crossing Guards Agreement.

Subject **6.13 Access Easement Area - One Elm Part LLC**

Meeting Jan 26, 2023 - Voting Meeting

Category 6. Superintendent's Report

Type Action

Recommended Action To approve the access easement area for the tract of land, being an easement for access across lands now or formerly of One Elm Part LLC, as presented.

Subject **6.14 Deed of Dedication - Cecil Township**

Meeting Jan 26, 2023 - Voting Meeting

Category 6. Superintendent's Report

Type Action

Recommended Action To approve the deed of dedication with Cecil Township, as presented.

Subject **6.15 Baseball and Softball Field Renovations**

Meeting Jan 26, 2023 - Voting Meeting

Category 6. Superintendent's Report

Type Action

Recommended Action To award the Baseball/Softball Field Renovations to Caliber Contracting Services at a cost of \$1,094,000 utilizing the following funding sources:

- 100,000 AHN Donation
- 862,000 High School/Stadium Project Fund
- 132,000 Budgetary Reserve

Subject **6.16 Marcia Brenner Associates - Quote**

Meeting Jan 26, 2023 - Voting Meeting

Category 6. Superintendent's Report

Type Action

Recommended Action To approve the quote from Marcia Brenner Associates, as presented.

Subject **6.17 Transfer of grades seven and eight to the new middle school**

Meeting Jan 26, 2023 - Voting Meeting

Category 6. Superintendent's Report

Type Action

Recommended Action Recommend the board approve grades seven and eight move from Canonsburg Middle School at 25 E. College Street, Canonsburg, PA 15317 to Canon-McMillan Middle School at 100 Big Mac Boulevard Canonsburg, PA 15317 on January 9, 2023.

Subject **6.18 Transfer of Central Office location**

Meeting Jan 26, 2023 - Voting Meeting

Category 6. Superintendent's Report

Type Action

Recommended Action Recommend the board approve the move of Central Office from One North Jefferson Avenue, Canonsburg, PA 15317 to 200 Big Mac Boulevard, Canonsburg, PA 15317.

Subject **6.19 Fundraisers**

Meeting Jan 26, 2023 - Voting Meeting

Category 6. Superintendent's Report

Type Action

Recommended Action To approve the fundraisers, as presented.

Subject **6.20 Student Discipline Agreement**

Meeting Jan 26, 2023 - Voting Meeting

Category 6. Superintendent's Report

Type Action

Recommended Action Action To approve the student discipline agreement for Student "C."

Subject 6.21 Settlement Agreement

Meeting Jan 26, 2023 - Voting Meeting

Category 6. Superintendent's Report

Type Action

Recommended Action To approve the settlement agreement, as attached.

Subject 6.22 Improvement Bonds - North Strabane Township

Meeting Jan 26, 2023 - Voting Meeting

Category 6. Superintendent's Report

Type Action

Recommended Action To approve Improvement bonds for North Strabane township for retained stormwater facilities at McDowel Lane (Baseball Field) in the amount of \$50,424.00 and Giffin (Softball) in the amount of 33,605.00.

Subject 6.23 Final Settlement Agreement - Independent Enterprises, Inc.

Meeting Jan 26, 2023 - Voting Meeting

Category 6. Superintendent's Report

Type Action

Recommended Action To approve the full and final settlement of the litigation filed against the Canon-McMillan School District by Independent Enterprises, Inc. in the Washington County Court of Common Pleas at Case No. 2022-4165 in the amount of Fifteen Thousand Two Hundred-Fifty Dollars (\$15,250.00) subject to receipt and review of the final agreement."

Subject 6.24 Change Order SP-4 - New Middle School

Meeting Jan 26, 2023 - Voting Meeting

Category 6. Superintendent's Report

Type Action

Recommended Action To approve the contract amount adjustment for additional pavement work for the sanitary sewer line within PA State Route 519 right of way as per the settlement agreement for an add of \$15,250.00. Change Order SP-4 for this amount will be issued to Independent Enterprises, Inc.

7. Board / Committee Reports

Subject **7.1 Schedule of Meeting Dates February and March 2023**

Meeting Jan 26, 2023 - Voting Meeting

Category 7. Board / Committee Reports

Type Action

Recommended Action To approve February and March Committee Meeting/Board Meeting dates as follows:
 February 7, 2023 at 10:00 am - Buildings and Grounds Committee
 February 9, 2023 at 7:00 pm - Agenda Meeting
 February 14, 2023 at 10:00 am - Budget and Finance Committee
 February 16, 2023 at 7:00 pm - Voting Meeting
 February 22, 2023 at 1:00 pm - Curriculum Committee
 March 14, 2023 at 10:00 am - Buildings and Grounds Committee
 March 16, 2023 at 7:00 pm - Agenda Meeting
 March 21, 2023 at 10:00 am - Budget and Finance Committee
 March 23, 2023 at 7:00 pm - Voting Meeting
 All meetings to be held in the board room located at One North Jefferson Avenue, Canonsburg, PA 15317

Subject **7.2 Representative To The Intermediate Unit #1 Board of Directors**

Meeting Jan 26, 2023 - Voting Meeting

Category 7. Board / Committee Reports

Type Action

Recommended Action Recommend the Board nominate Joseph Zupancic to stand for election or appointment to the Intermediate Unit I Board of Directors.

8. Closing Exercises

Subject **8.1 Other Items of Information**

Meeting Jan 26, 2023 - Voting Meeting

Category 8. Closing Exercises

Type Information

DONATIONS RECEIVED:

			Norels for Literature
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Kickline Dance Center	Borland Manor	\$250	Circles
Kickline Dance Center	Hills-Hendersonville	\$200.00	Books & Cupboards
Kickline Dance Center	Wylandville Elem	\$249.96	Supplies
Thomas & Maria Keller	District Wide	\$50.00	<i>Delinquent Cafeteria Accounts - Students</i>
Freedom Home Advantage	Borland Manor-Weiss	\$250.00	Tablet(s)
Moe's Southwest Grille	Borland Manor	\$250.00	PBIS

Subject **8.2 Adjournment**

Meeting Jan 26, 2023 - Voting Meeting

Category 8. Closing Exercises

Type Procedure